

**By-Laws**  
**Fourth Universalist Society in the City of New York**  
**A Member of the Unitarian Universalist Association**

Adopted: June 1, 1986  
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1 **I Name**

2 The Society is known under the title of its original incorporation as the “Fourth  
3 Universalist Society in the City of New York.”

4 **II Purpose**

5 The Society is a free fellowship of seekers after truth, bound by no dogma, restricted by  
6 no creed. Its purpose is to create a concerned and sharing community of persons  
7 committed to the fulfillment of the liberal way in religion. We, its members, relying upon  
8 reason as our guide, tolerance as our purpose, and freedom as our goal, seek to develop  
9 character, to enrich the spirit, to grow in understanding of ourselves and of our world, and  
10 to express our commitment in worship and service to our fellows.

11 **III Denominational Affiliation**

12 The Society is a member of the Unitarian Universalist Association. It shall also be a  
13 member of regional organizations affiliated with the Unitarian Universalist Association,  
14 including the New York City Area Council, the Unitarian Universalist District of  
15 Metropolitan New York and the New York State Convention of Universalists, or their  
16 legal successors.

17 **IV Membership**

18 ***Section 4.1 Eligibility***

19 Any person who is in sympathy with the purposes and program of the Society and the  
20 principles and purposes of the Unitarian Universalist Association shall be eligible for  
21 membership.  
22

23 Applicants shall be admitted to membership upon recommendation by the membership  
24 committee in accordance with policies established by the Board. No assent to a creed or  
25 participation in a ceremony shall be required of any member, but signing the membership  
26 book shall be required.

27 ***Section 4.2 Annual Announcement***

28 At each annual meeting the chair of the Membership Committee shall announce the  
29 names of all persons who have been admitted to membership since the last annual  
30 meeting.

31 ***Section 4.3 Right to Speak***

32 The right to speak at any meeting of the Society shall not be denied to any member of the  
33 Society.

34 ***Section 4.4 Right to Vote***

35 The right to vote at a meeting of the Society may be exercised only by those members  
36 who

- 37 a) are over sixteen years of age;  
38 b) have been members for sixty days; and  
39 c) have made any recorded financial contributions during the current or preceding  
40 fiscal year pursuant to a written Financial Commitment. New Members shall be non-  
41 voting unless they meet all other requirements of membership and make a recorded  
42 financial contribution.  
43

#### 44 ***Section 4.5 Eligibility for Office***

45 Only voting members living in the Metropolitan New York District, as defined by the  
46 UUA, shall be eligible for election as officers, Trustees or members of elected  
47 committees (collectively, the “elective offices”), and only such members shall be  
48 considered for purposes of Section 5.4 and for denominational reporting. No member  
49 shall occupy more than one elective office, except that (a) a member elected to another  
50 office may also serve on the ministerial search committee, and (b) pursuant to Section  
51 9.2(a)(i) one member of the nominating committee shall be a Trustee.

#### 52 ***Section 4.6 Termination***

53 Any member may terminate his or her membership by a notice in writing to the Clerk.  
54 Inactive members may be stricken from the membership list upon recommendation by the  
55 membership committee and approval by the Board. However, no person shall be stricken  
56 from the list unless he or she is sent an inquiry by email and, failing response, first class  
57 mail, and shall fail to indicate a desire to remain a member.  
58

### 59 **V Meeting of the Society**

#### 60 ***Section 5.1 Calls to Meetings***

61 The Society shall have an Annual Meeting during the month of May or June to be held  
62 for the purpose of electing members to elective offices, voting on the budget for the  
63 coming fiscal year and such other matters as may be decided upon. If a Trustee or  
64 member of the nominating committee whose term is not expiring is elected to another  
65 office (other than the ministerial search committee), a successor shall be elected at the  
66 same meeting to fill the unexpired term.  
67

68 There shall be a Budget Meeting of the Society at least thirty days prior to the Annual  
69 Meeting to consider the budget for the coming fiscal year. Members of the Society may  
70 comment on the proposed budget and offer feedback to the Finance Committee during  
71 the intervening 30 days prior to the Annual Meeting at which the budget is voted upon.

72 On at least two additional occasions during the year, the Board shall connect with the  
73 congregation either through a Congregational Meeting or a Board-led Informational  
74 Workshop. No items shall be voted upon during an Informational Workshop.

75  
76  
77

78 Special Meetings of the Society may be called by the Board and shall be called upon  
79 written petition of ten voting members of the Society served upon the Clerk by certified  
80 mail or by personal service evidenced by a signed receipt, with a copy to the office of the  
81 Society.

82 ***Section 5.2 Notice of Meetings***

83 Written notice of the time and place of all meetings of the Society shall be sent to all  
84 members of the Society at least fifteen days prior to the date of the meeting. All members  
85 of the Society shall have the option to receive this written notice either by first-class mail  
86 or by email.

87 ***Section 5.3 Business Transacted***

88 Any business which may lawfully come before the Society may be transacted at any  
89 Meeting of the Society that is not a Special Meeting; provided, however, that action to  
90 call or terminate a minister or elect a ministerial search committee or any action specified  
91 in Section 5.4 (b) or (c) may not be taken at any regular meeting unless specified in the  
92 notice of the meeting.

93  
94 At Special Meetings no business other than that contained in the notice shall be  
95 transacted.

96 ***Section 5.4 Quorum; Qualified Majorities***

97 **a) General Rule**

98 Except as otherwise specifically provided herein, the presence of twenty percent  
99 of the members of the Society or thirty members, whichever is greater, shall  
100 constitute a quorum for the transaction of any business at any meeting of the  
101 Society.

102 **b) Disposition of Real Property**

103 Any action with respect to the sale, mortgaging or other disposition of the  
104 Society's real property located at 160 Central Park West, except for a lease or  
105 license of less than the entire building for a term not exceeding five years, shall  
106 require the presence of two thirds of the members and the affirmative vote of not  
107 less than half of the members of the Society.

108  
109 Any action with respect to the sale, mortgaging or other disposition of any other  
110 real property of the Society shall require the presence of a majority of the  
111 members of the Society and the affirmative vote of not less than two thirds of the  
112 members present at the meeting.

113 **c) Substantial Alterations**

114 Authorization of any alteration of the building costing in excess of twenty five  
115 thousand dollars shall require the presence of one half of the members of the  
116 Society and the affirmative vote of not less than three quarters of those present.

117 **d) Call or Termination of Minister**  
118 The call or termination of a minister shall require the presence of one half of the  
119 members of the Society or thirty members, whichever is greater, and the  
120 affirmative vote of not less than three quarters of those present. Voting shall be by  
121 written ballot.

122 ***Section 5.5 No Proxy Voting***

123  
124 There shall be no voting by proxy.

125 ***Section 5.6 Absentee Ballots***

- 126 a) Members qualified to vote may cast an absentee ballot for the election of  
127 members to elective office and for no other purpose.  
128  
129 b) Absentee ballots shall be mailed to each member together with the notice of the  
130 meeting at which the election is to take place.  
131  
132 c) All absentee ballots must be in the hands of the Clerk prior to the commencement  
133 of the meeting. Absentee ballots received after the meeting commences shall not  
134 be counted.

135 ***Section 5.7 Moderator***

136 A moderator may be elected at any meeting of the Society to preside over the meeting.  
137 The meeting shall be called to order by the President who shall preside unless and until a  
138 moderator has been elected.

139  
140 A motion to elect a moderator shall take precedence over all other business. The motion  
141 shall specify whether the moderator is to preside over one or more specific items of  
142 business or until the close of the meeting.

143  
144 If so specified in a petition for a special meeting, a moderator shall be elected to preside  
145 over the matter which is the subject of the petition.

146 **VI The Board of Trustees**

147 ***Section 6.1 Membership***

148 The Board shall have a membership of seven Trustees. The Trustees shall consist of the  
149 President, the Vice President, the Clerk, the Treasurer and three Members-at-Large.

150 ***Section 6.2 Election and terms.***

151 Beginning at the 2018 annual meeting of the Society, Trustees shall be elected from  
152 amongst the voting membership to two-year terms of service at an annual meeting of the  
153 Society. Trustees shall be elected as either a Member-at-Large or to one of the Officer  
154 positions described in Section VII. In the event that a Trustee is unable or unwilling to

155 complete their second year of elected service, the Trustee must provide notification of  
156 resignation to the Nominating Committee no later than ninety days before the next annual  
157 meeting of the Society. Any resignation by a Trustee after that date shall be treated as a  
158 vacancy and filled according to the procedures set forth in Section 6.3. Under no  
159 circumstances may a member serve more than six consecutive years of elected service on  
160 the Board. Trustees elected at the annual meeting shall take office at the start of the Fiscal  
161 Year following their election.

### 162 ***Section 6.3 Vacancies***

- 163 a) A vacancy in any elective office may be filled by the Board. No person shall be  
164 appointed to any elective office to which he or she was ineligible for election  
165 pursuant to Section 6.2, 7.2 or 9.2 (a) (2) at the last annual meeting of the Society.  
166
- 167 b) All such appointments by the Board shall expire at the next annual meeting of the  
168 Society, at which the Society shall elect successors to serve for the unexpired  
169 term, if any, of the office to which such members were appointed.  
170
- 171 c) If the Board is reduced to less than a quorum the remaining members of the Board  
172 shall call a special meeting of the Society to elect members to serve until the next  
173 annual meeting.  
174
- 175 d) The Board may remove any member who is absent from three consecutive  
176 meetings.

### 177 ***Section 6.4 Annual Meeting***

178 The annual meeting of the Board shall be held within twenty days after the annual  
179 meeting of the Society, for the purpose of appointing committees and their chairs and  
180 such other matters as shall be decided upon.

### 181 ***Section 6.5 Regular Meetings***

182 The Board shall meet at least once every month except during July and August.  
183

### 184 ***Section 6.6 Special Meetings***

185 Special meetings of the Board may be called by the President, and shall be called by the  
186 Clerk at the request of four or more Trustees. Notice of a special meeting shall be given  
187 to all Trustees not less than 24 hours before the meeting. Special meetings may be  
188 conducted by teleconference or any other method which provides for simultaneous aural  
189 communication among all participating members equivalent to that of an in-person  
190 meeting.

### 191 ***Section 6.7 Meetings to Be Open***

192 The meetings of the Board shall be open.

### 193 ***Section 6.8 Responsibilities***

194 The Board shall be responsible for



- 195 a) The property and assets of the Society;  
196 b) The conduct of its business affairs;  
197 c) The control of its administration; and  
198 d) The management of its investments.

199 ***Section 6.9 Duties***

200 The Board shall

- 201 a) appoint all employees of the Society except the Minister and fix their  
202 compensation;  
203 b) fill temporarily any office which becomes vacant;  
204 c) authorize all expenditures of money within the budget as voted by the Society at  
205 its annual meeting;  
206 d) act upon application for new recognized organizations within the Society; and  
207 e) establish procedures for use of the building or facilities of the Society.

208

209 No expenditure of funds exceeding the budget by more than five thousand dollars shall be  
210 made without the affirmative vote of a meeting of the Society.

211 **VII Officers**

212 ***Section 7.1 Offices***

213 The officers of the Society shall be the President, the Vice President, the Treasurer, and  
214 the Clerk.

215

216 ***Section 7.2 Terms***

217 Officers' terms shall be governed by the provisions set forth in Section 6.2 for all  
218 Trustees, except that a member who is completing a two-year term as President may be  
219 nominated to serve an additional, single one-year term as President. Additionally, under  
220 no circumstances may a member serve more than three consecutive years of elected  
221 service as President. Officers elected at the annual meeting shall take office at the start of  
222 the Fiscal Year following their election.

223 ***Section 7.3 The President***

224 Shall

- 225 a) preside at all meetings of the Board;  
226 b) call all meetings of the Society to order and preside at such unless and until a  
227 moderator has been elected; and  
228 c) be an ex-officio member of all appointed committees except the committee on  
229 ministry.

230 ***Section 7.4 The Vice President***

231 Shall act in the place of the President during the President's absence and perform such  
232 duties as may be assigned by the President or the Board.

233 ***Section 7.5 The Clerk***

234 Shall

- 235 a) keep accurate records of all Proceedings of the Board and meetings of the
- 236 Society;
- 237 b) maintain a list of members and those qualified to vote at meetings of the Society;
- 238 c) issue notices and notify the membership by mail of all meetings and the questions
- 239 to be voted on;
- 240 d) certify the adoption of and amendments to the by-laws; and
- 241 e) have custody of the corporate seal.

242

243 All records of the Clerk shall remain the property of the Society.

244

245

246 ***Section 7.6 The Treasurer***

247 The Treasurer shall:

- 248 a) receive and provide for safekeeping of all money and other property of the
- 249 Society entrusted to the Treasurer's care;
- 250 b) disburse the same under the direction and to the satisfaction of the Board;
- 251 c) keep accounts of the money received and disbursed, such accounts to be open at
- 252 all times to the inspection of the Board;
- 253 d) report receipts, expenditures and balance on hand as required by the Board;
- 254 e) prior to the annual meeting exhibit a statement of accounts, including a balance
- 255 sheet, for the examination of the Board;
- 256 f) furnish statements of the pledge status of the membership to assist the Clerk in
- 257 determining the qualifications of members for voting; and
- 258 g) be an ex-officio member of the finance & stewardship committee and assist in the
- 259 making of the yearly budget.

260

261 The books of the Treasurer shall be audited every other year with a financial review in

262 the alternating year by an independent public accountant who shall not be a member of

263 the Society. Surety bond shall be provided for the Treasurer at the expense of the Society.

264

265 The Board may appoint one or more assistant treasurers, but such appointees shall not be

266 officers of the Society.

267

268 **VIII The Minister**

269 ***Section 8.1 Duties***

270 The Minister is the spiritual leader of the Society.

271

272 The Minister's primary duty is to guide the religious life and educational affairs of the  
273 congregation and to represent the Society in community and denominational affairs. The  
274 Minister shall have such other duties as specified in his or her contract.

275

276 The Minister shall make periodic reports to the Board and to the membership on the  
277 condition of the Society and shall be an ex-officio member of all committees and other  
278 recognized organizations of the Society, except the nominating committee and the  
279 ministerial search committee for his or her replacement.

280 ***Section 8.2 Call of a Minister***

281 A vote on the call of a minister shall take place upon recommendation of the search  
282 committee at a meeting of the Society called for the purpose.

283 ***Section 8.3 Contract***

284 The Minister shall have a contract recommended by the Board and approved by the  
285 Society which shall specify the conditions of employment.

286 ***Section 8.4 Salary***

287 The salary of the Minister shall be determined by a vote of the Society as part of the  
288 budget.

289 ***Section 8.5 Termination***

290 The services of the Minister may be terminated at a meeting of the Society called for the  
291 purpose. The Minister shall have the right to address the meeting before a vote is taken.

292

293 **IX Committees and Organizations**

294 ***Section 9.1 Appointed Committees and Ministry Teams***

295 **a) General**

296 **i. Committees of the Board**

297 The Board may appoint standing committees of the Board. Each  
298 committee so appointed shall consist of three or more Trustees (one of  
299 whom may be appointed to serve as chairperson of such committee).

300 **ii. Committees and Ministry Teams of the Society**

301 The board may appoint committees and ministry teams other than the  
302 committees of the Board to be committees and ministry teams of the  
303 Society. Such entities may be standing or special. Committees shall  
304 support the governance of the Society, and ministry teams shall support the  
305 ministerial work of the Society. No committees or ministry teams of the  
306 Society shall have the power to bind the Board.

307 **iii. Policies for Committees and Ministry Teams**

308 The Board shall establish, in consultation with the committee or ministry  
309 team concerned in each case, written policies defining the functions,  
310 responsibilities and organization of each appointed committee or ministry  
311 team.

312  
313 Written reports of the activities of all appointed committees and ministry teams  
314 shall be made at the annual meeting of the Society.

315 **b) Standing Committees and Ministry Teams of the Society**

316 The Board shall appoint the following standing committees and ministry teams of  
317 the society: Finance Committee, Stewardship Committee, Membership Ministry  
318 Team, Religious Education Ministry Team, and Worship Arts Ministry Team.

319 The board may also appoint other standing or special committees or ministry  
320 teams as it shall deem appropriate, and their chairs.

321  
322 All voting members of the Finance Committee shall be members of the society. If  
323 a Committee on Ministry is appointed by the Board, all of its members shall be  
324 members of the Society.

325  
326 No person shall serve as chair of more than one standing committee or ministry  
327 team. This shall not prevent membership in any number of committees or ministry  
328 teams, nor chairing a sub-committee or an ad hoc committee.

329  
330 All committee appointments shall expire at the next annual meeting of the Board.

331 **i. Nomination of Committee and Ministry Team Chairs**

332 Each standing committee and ministry team shall nominate a Chair for the  
333 upcoming year to the Board of Trustees by April 30th. The Board shall accept  
334 or reject the nomination by June 30th.

335 **c) Finance Committee**

336 **i. Mission**

337 The Finance Committee is charged with the guardianship of the Society's  
338 finances and ensuring the Society's financial future. The Finance Committee  
339 shall oversee the budget, investments, and fiscal health of the Society.

340  
341 **Finance Committee Members**

342 The committee shall consist of the Treasurer and at least two other members,  
343 one of whom shall be a Trustee. The Board shall regularly review the  
344 membership of the Finance Committee and set any necessary  
345 policies governing duration of service and eligibility for membership on the  
346 committee.  
347

348 **ii. Responsibilities**

349 The Finance Committee is responsible for the long term fiscal health of the  
350 Society. It shall prepare, with the collaboration of the Minister and appropriate  
351 staff, the annual operating budget for presentation to the annual Budget  
352 Meeting. The committee shall be informed at all times on the financial  
353 condition of the Society and be prepared to give reports as required. It shall  
354 advise the Board regarding the insurance program of the Society. It shall also  
355 be involved with the fundraising activities of the Society, including the annual  
356 stewardship campaign and any capital campaigns. Finance will also manage  
357 the budget and priorities for the maintenance and improvement of the  
358 Society's physical properties. It shall also advise the Board regarding the  
359 administration of the Society's Endowment Fund.

360 **d) Stewardship Committee**

361 **i. Mission**

362  
363 The Stewardship Committee shall oversee the annual fundraising campaign and  
364 creating a culture of giving at the Society.  
365

366 **ii. Stewardship Committee Members**

367 Stewardship committee may consist of any member or friend of the Society.  
368

369           **iii. Stewardship Committee Responsibilities**  
370       The Stewardship Committee shall take a leading role in organizing the fundraising  
371       activities of the Society, including the annual stewardship campaign and any capital  
372       campaigns. It shall strive to move the congregation toward a culture of generosity by  
373       designing programs which focus on that culture of generosity.  
374

## 375       ***Section 9.2 Elected Committees***

### 376       **a) Nominating Committee**

#### 377           **i. Members**

378           The nominating committee shall consist of a chair and two other members.  
379           One member of the committee will currently be on the Board of Trustees.

#### 380           **ii. Election**

381           At least one new member shall be elected at each annual meeting of the  
382           Society for two-year terms. Members shall not be eligible for reelection  
383           immediately.  
384

385           The chair shall be elected annually for a one-year term and may not serve  
386           more than two consecutive terms. The chair may have previously served a  
387           two-year term as a member of the nominating committee immediately before  
388           election as chair.

#### 389           **iii. Duties**

390           The committee shall solicit recommendations for candidates from the  
391           membership, prepare a slate of candidates for each elective office including  
392           the nominating committee, and publish this list by first class mail to all  
393           members of the Society at least thirty days prior to the meeting at which the  
394           election is to take place.  
395

396           If a Trustee or member of the nominating committee whose term is not  
397           expiring is nominated for another office (other than the ministerial search  
398           committee), a candidate for the unexpired term shall also be nominated.

#### 399           **iv. Nominations by Petition**

400           Additional nominations for any office may be made in writing with the  
401           consent of the member(s) nominated, signed by at least five members and files  
402           with the chair of the nominating committee and the Clerk at least twenty days  
403           before the meeting at which the election is to take place.

#### 404           **v. Eligibility for Office**

405           Membership on the nominating committee shall not preclude nomination for  
406           another elective office.

407 **b) Ministerial Search Committee**

408 **i. Members**

409 The Board shall determine the number of members of the ministerial search  
410 committee in consultation with the representative designated by the Unitarian  
411 Universalist Association for this function (the “UUA representative”).

412 **ii. Election**

413 Candidates for election to the committee shall be nominated pursuant to  
414 Section 9.2(a)(3) and (4) and elected at a meeting of the Society called for the  
415 purpose.

416 **iii. Procedures**

417 The committee shall elect its own chair and establish its own procedures in  
418 consultation with the UUA representative.  
419

420 ***Section 9.3 Recognized Organization***

421 Any organization that is in sympathy with the purposes and program of the Society and  
422 the principles and purposes of the Unitarian Universalist Association may submit and  
423 application for recognition to the Board of Trustees.

424 **X The Council**

425 ***Section 10.1 Mission***

426 The Church Council is a leadership body whose mission is to ensure that the programs of  
427 the Society adhere to the Society’s mission and Board policies.  
428

429 The Church Council meets to: discuss the application of policies and practices; share  
430 information; coordinate committee activities and make recommendations to the Board via  
431 the Board liaison to the Council.

432 ***Section 10.2 Membership***

433 The Council shall consist of a representative from each appointed committee and  
434 recognized organization of the Society. The Minister, the music director, the director of  
435 religious education and the President shall be ex-officio members.

436 ***Section 10.3 Appointment***

437 Each appointed committee and recognized organization shall appoint a representative to  
438 the Council and an alternate no later than June 30 of each year for a one-year term, and  
439 shall notify the Chair of the Council. When feasible, the representative shall be the chair  
440 of the committee or the recognized organization. The representative shall regularly attend  
441 meetings of the Council and shall convey to his or her committee or recognized  
442 organization the substance of those meetings.

443 ***Section 10.4 Officers***

444 **a) The Chair of the Council**

445 Shall convene and preside over meetings of the Council. The Council shall  
446 nominate a Chair of the Council for the upcoming year by April 30<sup>th</sup> for approval  
447 by the Board of Trustees. The Board must decide to accept or reject the  
448 nomination before June 30<sup>th</sup>. No member may be elected Chair of the Council  
449 who has served two consecutive one-year terms.

450 **b) Other Officers**

451 The Council shall elect such other officers as it deems appropriate, for one year  
452 terms.

453 ***Section 10.5 Relationship with Board***

454 The Council is responsible to, and subject to the direction of, the Board.

455 ***Section 10.6 Duties***

456 The Council shall

- 457 a) Promote coordination and cooperation among the committees and recognized  
458 organizations represented on the Council;
- 459 b) Harmonize the schedule of activities of the Society;
- 460 c) Coordinate the “all-Society” functions (except worship services);
- 461 d) Consider new activities and possible organizational structures likely to fulfill the  
462 purposes of the Society and, where appropriate, recommend them to the Board;
- 463 e) Recommend changes in overall programs and policies of the Society to the Board.

464 ***Section 10.7 Meetings***

465 The Council shall meet at least five times a year.

466 **XI Miscellaneous**

467 ***Section 11.1 Use of the Society’s Name***

468 The Society shall not be represented as supporting a viewpoint or sponsoring an event  
469 without prior approval of the Board or the Society in each instance. Any request for such  
470 approval shall be presented to the Board in a form which demonstrates its relevancy to  
471 the purposes of the Society. The Board either act on the request or refer it to a special or  
472 annual meeting of the Society for action. Nothing herein shall preclude a committee or  
473 recognized organization of the Society from supporting a viewpoint or sponsoring an  
474 event in its own name so long as it is consistent with the purpose and program of the  
475 Society and the principles and purposes of the Unitarian Universalist Association.

476 ***Section 11.2 Fiscal Year***

477 The fiscal year shall run from July 1 to June 30.



478 ***Section 11.3 Parliamentary Procedure***

479 Except as otherwise provided herein, all meetings of the Society and its committees and  
480 recognized organizations shall be conducted in accordance with the latest edition of  
481 Robert's Rules of Order.

482 ***Section 11.4 Amendments***

483 These by-laws may be amended by a two-thirds vote of the members present and voting  
484 at a regularly called meeting of the Society. A written notice stating the proposed changes  
485 and the supporting reasons shall be mailed to all members at least fifteen days prior to the  
486 meeting at which action on the amendments is to be taken.  
487

488 ***Section 11.5 Endowment Fund***

489

490 a) Purpose

491 The Society shall have an Endowment Fund. The purpose of the Endowment Fund shall  
492 be to enhance the mission of the Society.

493 b) Operation of the Fund

494 The Endowment Fund shall be managed by the Board, with the advice of the finance &  
495 stewardship committee. The assets of the Endowment Fund shall not be commingled  
496 with any other assets of the Society.

497 c) Contributions to the Fund

498 Any person may contribute to the Endowment Fund. The Board may decline to accept a  
499 contribution if it determines the purpose for which the contribution is proposed is  
500 inconsistent with the purposes of the Society, the type of contribution is inappropriate as  
501 an asset of the Society, or the contribution is subject to conditions, restrictions, or other  
502 limitations which the Society could or should not comply.

503 d) Expenditure of the Fund's Assets

504 Except under extraordinary circumstances, spending of the Endowment Fund's assets  
505 shall not commence until the Fund's Net Asset Value equals or exceeds \$250,000.  
506 Proposed expenditures of the Fund's Assets shall be presented to the Society at any  
507 regularly scheduled meeting for approval. Such Approval shall require the presence of a  
508 majority of the members of the Society and the affirmative vote of not less than two  
509 thirds of the members present at that meeting.

510

511 I certify these are the current By-Laws of the Fourth Universalist Society in the City of  
512 New York.

513

514

515 \_\_\_\_\_  
Sheila Powers, Director of Administration

\_\_\_\_\_  
Date

